



NOW HIRING - YAMAHA TEAM TRANSPORTER COORDINATOR

Reporting to Lead Technician and Team Coordinator, the Transporter Coordinator is responsible for the timely transporters preparation and timely arrival of transporter to race teams events. In addition, this individual will meet required duties for Blackfoot Motosports.

MAJOR RESPONSIBILITIES:

1. ENSURE YAMAHA TEAM MEMBERS AND BLACKFOOT MOTOSPORTS CUSTOMERS SATISFACTION

-assist in day to day operations of Blackfoot Motosports operations

2. ENSURE THAT ALL SENSITIVE INFORMATION AND ISSUES ARE KEPT STRICTLY CONFIDENTIAL

- do not speak to anyone unauthorized to have or use sensitive information
- ensure all sensitive documents are maintained in a locked receptacle
- ensure that confidential conversations cannot be overheard by those not privileged for the information

6. MAINTAIN TRANSPORTER DOCUMENTATION

- ensure permits, schedule, driver records, log books, fuel receipts, safety inspections, insurance policies, motor vehicle registration are in transporter
- supply and/or coordinate above documentation with Canalog Proplate
- book service appointments as requested

3. MAINTAIN AND TRANSPORT YAMAHA TRACTOR TRAILER

- transport tractor trailer to all team events and team shows in timely safe manner
- tractor trailer exterior washed prior to arrival at event
- tractor trailer interior thoroughly cleaned prior to arrival of event
- maintain truck maintenance as required
- clean awning and mats prior to arrival at event
- ensure generator is full of fuel before arrival at event
- check for shortages of truck supplies and purchase as required
- purchase non perishable food items for hospitality as per shopping list
- collect and dry clean team uniforms
- collect and clean rider equipment and organize rider lockers
- ensure water tanks are full for race day

7. ASSIST TEAM OWNERS AND STAFF WITH RACING REQUIREMENTS AT THE TRACK AS REQUIRED

8. MAINTAIN WORK AREA IN CLEAN ORDERLY MANNER

9. COMPLETE ASSIGNED TASKS ON TIME

10. ATTEND MEETINGS AS REQUIRED

11. COMMUNICATE WITH AND SUPPORT OTHER AREAS OF THE COMPANY

12. TAKE OWNERSHIP OF AND SUCCESSFULLY RESOLVE PROBLEM

13. ASSIST WITH UNFORESEEN OR EMERGENT TASKS AS REQUIRED

* Minimum 5 Years Experience Required

* Preferred non-smoker, physically fit individual

4. REQUIREMENTS PERTAINING TO RACE WEEKEND

- unload bikes and equipment from transporter and set up pit area prior to team arrival in morning
- have generator running prior to team arrival
- trailer and mats swept prior to team arrival and when necessary
- maintain cleanliness of mechanics area, riders lounge, and riders change area when necessary
- garbages emptied prior to team arrival and when necessary
- restock hospitality coolers prior to team arrival and when necessary
- remove window from awning when weather permits
- proper placement of skyjack and banners
- cook hospitality food when required
- ensure mechanics and riders are fed
- maintain and transport mule to designated area during race
- ensure podium bag and stands precede teams arrival to podium

**To Apply, Email Resume To:
jm@blackfootonline.com**

5. BLACKFOOT MOTOSPORTS REQUIREMENTS